

## **White Pine County Board of County Commissioners**

### **WHITE PINE COUNTY COMMISSION, SPECIAL FIRE COMMISSION & SPECIAL BOARD OF PUBLIC HEALTH MEETING AGENDA**



**DATE:** Wednesday, January 24, 2018  
**TIME:** 9:00 a.m.  
**PLACE:** White Pine County Library Conference Room  
950 Campton Street, Ely, Nevada

\*ASTERISK (\*) DENOTES POSSIBLE ACTION ITEM

Note: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1 ½ hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

**Public Comment:** Public Comment during the County Commission, Special Fire Commission, and Special Board of Public Health Meeting on January 24, 2018, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

**ATTENTION: Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.**

### **9:00 A.M. PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

# **1. NOTICE OF TIMED AGENDA ITEMS:**

## **A. 9:05 A.M. ROAD COMMISSION**

- 1) **Discussion/Update** on primary and secondary roads within White Pine County and County facilities, completed and future projects, communications with corporations and governmental agencies. Bill Calderwood, Public Works Director
- \*2) **Discussion/Action/Ratification** of the Intergovernmental Agreement for Road Maintenance between White Pine County and the City of Ely
- \*3) **Discussion/Action/Possible Approval** of minutes from the January 10, 2018 Road Commission Meeting

## **B. 9:15 A.M. ELKO COMMITTEE AGAINST DOMESTIC VIOLENCE**

- 1) **Discussion/Update** from Juliana M. Ahrens-Grenier, Rural Outreach Advocate for the Elko Committee Against Domestic Violence

## **C. 9:30 A.M. ORDINANCES, FIRST READINGS, PUBLIC HEARINGS, BID OPENINGS, DECISIONS**

*Ex parte Communications and Conflict of Interest Disclosure Statements*

- 1) a) **PUBLIC HEARING**: The White Pine County Commission will take public comment regarding Ordinance 482, Bill No. 12.06.2017, an ordinance amending Title 4 requiring any person or entity which engages in any business, trade, profession, industry, occupation or calling in White Pine County to obtain and maintain a business license to operate
- \*b) **Discussion/Action/Possible Approval** of Ordinance 482, Bill No. 12.06.2017, an ordinance amending Title 4 requiring any person or entity which engages in any business, trade, profession, industry, occupation or calling in White Pine County to obtain and maintain a business license to operate
- 2) a) **PUBLIC HEARING**: The White Pine County Commission will take public comment regarding Ordinance 483, Bill No. 12.20.2017, an ordinance amending Title 2 regulating ambulance runs to Ely State Prison
- \*b) **Discussion/Action/Possible Approval** of Ordinance 483, Bill No. 12.20.2017, an ordinance amending Title 2 regulating ambulance runs to Ely State Prison

The Chairman will recess the Regular County Commission Meeting for a Special Meeting of the White Pine County Board of Public Health.

## **D. 10:00 A.M. SPECIAL MEETING OF THE WHITE PINE COUNTY BOARD OF PUBLIC HEALTH** **PUBLIC COMMENT**

- 1) **Discussion Only** regarding a Mobile Services Van to provide health services to WPC, offered by Dr. Joe Iser of Southern Nevada Health District to include:
  - Vaccination services for school age children and seasonal influenza virus vaccination
  - Nevada State Dental Health Officer, Antonia Capurro, DMD, MPH, MBA to provide dental varnishes with fluoride and sealants for appropriately aged children
  - Nye and Lincoln Counties also receive these services
  - Discussion on what health services can be provided to White Pine County
  - Mobile Services Van to be funded either by SNHD or the State on salaries, per diem, hotel, and other costs
  - Mobile Services Van asks White Pine County for support on logistics such as location, utilities hookups, and security from the Sheriff's Office
- 2) **Discussion Only** on Public Health Education Lecture Series presented by physicians including specialists, sponsored in partnership with the Office of Public Health and William Bee Ririe Hospital kicked off on January 17, 2018 with the topic of heart disease and future topics may include Assembly Bill 474 which addresses a major change in the standard of practice of controlled substance prescriptions in response to the opioid epidemic
- 3) **Discussion Only** regarding the first quarterly meeting of the Nevada Association of Local Health Officials held on January 9, 2018
- 4) **Discussion Only** regarding Assembly Speaker Jason Frierson's appointment of County Health Officer for Rural Behavioral Policy Board in accordance to Section 6 of AB 366 of the 2017 Legislative Session with the first meeting proposed for February 2018
- \*5) **Discussion/Action/Possible Approval** to appoint Matthew Walker, William Bee Ririe Hospital CEO, to the White Pine County Board of Public Health as we will be using hospital services for public health needs funded by grants
- 6) **Discussion Only** regarding responses received from McGill Town Council and Baker Area Citizens Advisory Board about illegal trash dumping
- 7) **Discussion Only** regarding the current influenza epidemic with current and past data provided by the hospital
- \*8) **Discussion/Action/Possible Approval** of minutes from the White Pine County Board of Public Health meeting held November 8, 2017
- 9) **Discussion Only** of items for future Board of Public Health agenda items

**PUBLIC COMMENT**

The Chairman will adjourn the Special Meeting of the White Pine County Board of Public Health to reconvene the Regular County Commission meeting.

**E. 11:00 A.M. PRESENTATION ON SOLAR FARM**

- 1) [Discussion/Presentation](#) on the Solar Farm by 7X Energy

**F. 11:30 A.M. NEVADA OHV TRAILS**

- 1) **Discussion/Update on the Silver State Trail System in White Pine County. Greg McKay, Chairman for Nevada Commission on Off-Highway Vehicles, and Jenny Scanland**

The Chairman will recess the Regular County Commission Meeting for a Special Meeting of the White Pine County Fire Commission.

**G. 1:00 P.M. SPECIAL FIRE COMMISSION MEETING**

**PUBLIC COMMENT**

- \*1) [Discussion/Action/Possible Approval](#) to amend the current Interlocal Agreement for Fire and EMS with the City of Ely to allow for closest unit response. Shane Bybee, County Commission Vice Chairman
- \*2) [Discussion/Action/Possible Approval](#) to close the Fire Commission Meeting to have a closed personnel session for Fire Chief, Tim Woolever, to consider character, alleged misconduct, professional competence, physical or mental health in relation to job performance
- \*3) [Discussion/Action/Possible Approval](#) of a written plan of action to correct issues which came to light during the closed personnel session of Fire Chief/Director of Emergency Services, Tim Woolever, previously held which may also include issuing to Chief Woolever; a verbal warning and/or written reprimand, and/or administrative leave with pay, and/or administrative leave without pay, and/or termination of employment with the County, and/or no disciplinary action, and or commendation or recognition for positive action taken and satisfactory execution of job duties. Richard Howe, Commission Chairman & Kathy Ricci, Human Resources Director
- \*4) [Discussion/Action/Possible Approval](#) of minutes from the January 10, 2018 Fire Commission Meeting
- \*5) **Discussion/Action/Possible Direction to the District Attorney's Office to draft ordinances and/or resolutions to move forward with making the Fire Commission an elected board. Mike Wheable, District Attorney**

**PUBLIC COMMENT**

The Chairman will adjourn the Special Meeting of the White Pine County Fire Commission to reconvene the Regular County Commission meeting.

## **H. 2:00 P.M. MARSY'S LAW**

- 1) [Discussion/Presentation](#) on Marsy's Law. Sean Flignor
- \*2) Discussion/Action/Possible Approval to officially endorse Marsy's Law either as individual Commissioners or as a Board. Sean Flignor

## **2. ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS:**

### **A. COUNTY COMMISSION:**

#### **1. Shane Bybee, Commission Vice Chairman**

- \*a) [Discussion/Action/Possible Approval](#) to amend the current Interlocal Agreement for Fire and EMS with the City of Ely to allow for closest unit response

#### **2. Steven M. Stork, Commissioner**

- a) Discussion Only to review the options to contract out ambulance billing

### **B. ELECTED OFFICIALS:**

#### **1. Nichole Baldwin, County Clerk**

- \*a) [Discussion/Action/Possible Approval](#) of the Cooperative Agreement for Election Services between White Pine County and the City of Ely
- \*b) [Discussion/Action/Possible Approval](#) of a grant application being made by Nichole Baldwin, County Clerk, to the Nevada Secretary of State for reimbursement of monies expended on electronic poll books and election machines and software totaling \$69,023 with no County match
- c) [Discussion Only](#) on how to get a question on an election ballot
- \*d) [Discussion/Action/Possible Approval](#) of Resignations and Appointments to White Pine County Advisory Boards:

#### **Requesting (Re)Appointment:**

James C. Derrick	Local Emergency Planning Committee	Fire/EMS
Ernie Rivera Jr.	McGill Town Council	At Large Resident

#### **2. Burton Hilton, Assessor**

- \*a) [Discussion/Action/Possible Approval](#) to Close Clark Street from 8<sup>th</sup> to 10<sup>th</sup> Streets from 5 am 6/21/18 to 5 pm 6/23/18 for the purpose of training at the Nevada State Firefighter's Convention hosted by the Ely Volunteer Fire Department

- \*b) [Discussion/Action/Possible Approval](#) to accept and approve the Lund Irrigation Company's 2018-2019 Special Assessments for Lund Stream for \$1,635.50, Home Ranch for \$3,654.50, and Lund Field Stream for \$3,349.00
- \*c) [Discussion/Action/Possible Approval](#) to accept and Approve the Special Assessments for the Fiscal Year 2018-2019 on the following State of Nevada, Division of Water Resources lists, according to NRS §§ 533.280, 533.285, 533.290

**3. Catherine Bakaric, Treasurer**

- \*a) [Discussion/Action/Possible Approval](#) to contract with Basin engineering for Southern Nevada Public Lands Management Act (SNPLMA) Project WP10 for the McGill Ball Field Modernization and ADA Access Project Phase II
- \*b) [Discussion/Action/Possible Approval](#) to contract with Day Engineering for Southern Nevada Public Lands Management Act (SNPLMA) Project WP11 for Northern Nevada Railway Interpretive Trail Phase II

**4. Mike Wheable, District Attorney**

- a) Discussion/Action/Possible Direction to the District Attorney's Office to draft ordinances and/or resolutions to move forward with making the Fire Commission an elected board
- \*b) [Discussion/Action/Possible Approval](#) of the substitution of trustee and full reconveyance of a deed of trust dated January 2, 2008, recorded 01-02-08, as Document No. 341293 in Book 496, Page 263 of the Official Records of White Pine County, Nevada; APN 02-097-01

**C. DEPARTMENT HEADS:**

**1. Desiree Barnson, Social Services Director**

- \*a) [Discussion/Action/Possible Approval](#) of a contract between Genesis and White Pine County for home health services for indigent individuals
- \*b) [Discussion/Action/Possible Approval](#) of the addendum to the White Pine County Drug and Alcohol Testing Policy

**2. Bill Calderwood, Public Works Director**

- a) [Discussion/Update](#) on the purchase from the capital improvement budget for a demand heat controller in the Library

3. **Lori Romero, Library Director/Senior Program Administrator**
  - \*a) **Discussion/Action/Possible Approval** of determination of period of years for the ballot question to designate a portion of the current property tax rate for the purpose of generating funds to go towards operating and maintaining the Senior Center in White Pine County
  
4. **Megan Brown, Aquatic Center Director**
  - a) **Discussion/Update** on the Aquatics Department from October 2017 thru December 2017
  
  - \*b) **Discussion/Action/Possible Approval** for the White Pine Aquatic Center to partner with Ely Outdoor Enthusiasts to put on a triathlon
  
5. **Tim Woolever, EMS Director**
  - \*a) **Discussion/Action/Possible Approval** of FFY 2017 EMPG Supporting Personnel Costs for Emergency Management from October 1, 2016 through March 31, 2018 in the amount of \$20,000 with a County match of \$20,000
  
6. **Lance Gale, Airport Manager**
  - \*a) **Discussion/Action/Possible Approval** of the 2018 Airport Improvement Projects
  
  - b) **Discussion Only** about the Willow Creek Airport
  
  - c) **Discussion/Update** on Yelland Day on January 25, 2018
  
  - \*d) **Discussion/Action/Possible Ratification** of the updated DBE Program Plan for Ely Airport/Yelland Field from Armstrong Consultants
  
7. **Kathy Ricci, Human Resources Director**
  - \*a) **Discussion/Action/Possible Direction** on the proposed County Manager job description and compensation
  
  - \*b) **Discussion/Action/Possible Approval** of 5% temporary supervisor pay to the Assistant Cook with the Senior Nutrition Program in the absence of the Cook as outlined in Article 8 of the Collective Bargaining Agreement and analyzed by the District Attorney's Office

## **8. Elizabeth Frances, Finance Director**

- \*a) Discussion/Update/Report/Approval – Quarterly Grant Reports by Grant Managers for Social Services, District Court, Treasurer, Senior Center, Library, Emergency Management, Sheriff’s Office, DA’s Office, and Airport**
  
- \*b) Discussion/Action/Possible Approval of Resolution 2018-01 to Augment the White Pine County Agricultural Extension Fund From Unanticipated and Unbudgeted Beginning Fund Balance in the Amount of \$13,359 to Pay FY2017 Invoices that are Due and Payable but Were Submitted After the Fiscal Year was Closed**
  
- \*c) Discussion/Action/Possible Approval of Resolution 2018-02 to Augment the White Pine County General Fund for Unanticipated and Unbudgeted Water Lease Revenues in the Amount of \$50,000 and to Increase Natural Resources Contract Services by the Same Amount**
  
- \*d) Discussion/Action/Possible Approval of Resolution 2018-03 to Augment the White Pine County General Fund from Unanticipated and Unbudgeted Beginning Fund Balance in the Amount of \$40,500 and to Increase the Parks Maintenance Equipment over \$5,000 Line Item by the Same Amount in Order to Purchase and Install New Well Pumps for those Requiring Replacement**
  
- \*e) Discussion/Action/Possible Approval of Resolution 2018-04 to Augment the White Pine County General Fund from Unanticipated and Unbudgeted Beginning Fund Balance in the Amount of \$12,935 and to Increase the District Court Number 2 State of Nevada Assessments for Adult Probation Presentence Investigation Line Item by the Same Amount to Cover 100% of the State Assessment**
  
- \*f) Discussion/Action/Possible Approval of Resolution 2018-05 to Augment the White Pine County General Fund from Unanticipated and Unbudgeted Beginning Fund Balance in the Amount of \$15,000 and to Increase the Judicial Related Costs Attorney and Investigation Line Item by the Same Amount to Cover Higher Than Normal Attorney and Investigation Costs**
  
- \*g) Discussion/Action/Possible Approval of Resolution 2018-06 to Augment the White Pine County General Fund from Unanticipated and Unbudgeted Beginning Fund Balance in the Amount of \$2,700 and to Increase the Justice Court Contract Services Line Item by the Same Amount to Cover Higher Than Normal Judge Pro Tem Costs**



- \*h) **Discussion/Action/Possible Approval** of Resolution 2018-07 to Utilize \$6,400 from Contingency in Order to Pay for the Website Upgrade Approved by the Board of County Commissioners at the January 10, 2018 Commission Meeting
- \*i) **Discussion/Action/Possible Approval** of Monthly Financial Reports for December 2017
- \*j) **Discussion/Action/Approval** of the Family Planning Service Grant from the Nevada Department of Health and Human Services, Division of Public and Behavioral Health Grant beginning January 1, 2018 and ending June 30, 2091 in the amount of \$83,518 with County in-kind to be provided of office space and financial service support

### **3. CONSENT AGENDA:**

**The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.**

- \*a) Discussion/Action/Ratification of Correspondence Sent on Behalf of the White Pine County Commission.
- \*b) Discussion/Action/Possible Approval of Payroll for County Elected Officials.
- \*c) Discussion/Action/Possible Approval of HR Transmittal for Payroll Changes.
- \*d) Discussion/Action/Possible Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.

### **4. NOTICE OF UNTIMED ITEMS**

- \*a) **Discussion/Action/Possible Approval** to close the County Commission Meeting to have a closed personnel session for Fire Chief, Tim Woolever, to consider character, alleged misconduct, professional competence, physical or mental health in relation to job performance
- \*b) **Discussion/Action/Possible Approval** of a written plan of action to correct issues which came to light during the closed personnel session of Fire Chief/Director of Emergency Services, Tim Woolever, previously held which may also include issuing to Chief Woolever; a verbal warning and/or written reprimand, and/or administrative leave with pay, and/or administrative leave without pay, and/or termination of employment with the County, and/or no disciplinary action, and or commendation or recognition for positive action taken and satisfactory execution of job duties. Richard Howe, Commission Chairman & Kathy Ricci, Human Resources Director
- \*c) **Discussion/Action/Possible Approval** of minutes from the January 10, 2018 County Commission Meeting

- d) **County Commission Recommendations for Items for Future Agendas**
- \*e) **Discussion/Action/Possible Motion to close the open meeting for discussion with the Board related to Collective Bargaining pursuant to NRS 288.220**

**PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

**County Commission                      \* Adjournment**

**NOTICE TO PERSONS WITH DISABILITIES:**

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

**AFFIDAVIT:**

**I, Nichole Baldwin, did on the 18th day of January, 2018 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Commission and Fire Commission Meeting Agenda in the County of White Pine, to-wit: At the Courthouse, at the County Administration Building, at the Public Safety Building, the White Pine County Library, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecounty.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk's Office at 801 Clark Street, Suite 4, Ely, NV 89301.**

*Nichole Baldwin*