

## White Pine County Board of County Commissioners

### WHITE PINE COUNTY COMMISSION & FIRE COMMISSION MEETING AGENDA



**DATE:** Wednesday, January 8, 2020  
**TIME:** 9:00 a.m.  
**PLACE:** White Pine County Library Conference Room  
950 Campton Street, Ely, Nevada

\*ASTERISK (\*) DENOTES POSSIBLE ACTION ITEM

Note: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1 ½ hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

**Public Comment:** Public Comment during the County Commission and Fire Commission Meeting on January 8, 2020, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

**ATTENTION: Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.**

#### **9:00 A.M. PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

# **1. NOTICE OF TIMED AGENDA ITEMS:**

The Chairman will recess the Regular County Commission Meeting for a Meeting with the White Pine County Fire Commission.

## **A. 9:05 A.M. FIRE COMMISSION MEETING**

### **PUBLIC COMMENT**

- 1) **Discussion/Update** on Fire District Progress. Brett North, Fire Chief
- \*2) **Discussion/For Possible Action**: Approval of Resolution 2020-01, a resolution amending resolution 2019-16 that created a policy for the purchase of vehicles by the White Pine County Fire Protection District
- \*3) **Discussion/For Possible Action**: Approval of Resolution 2020-02 to Augment the White Pine County Fire Protection District Fund from unanticipated and unbudgeted beginning fund balance in the amount of \$16,982 for repair to the Ruth fire station roof. Elizabeth Frances
- \*4) **Discussion/For Possible Action**: Approval of monthly financial reports for December 2019 through 12/26/2019. Elizabeth Frances
- \*5) **Discussion/For Possible Action**: Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund or adjust for approved grants/agency funds. Elizabeth Frances
- \*6) **Discussion/For Possible Action**: Approval of minutes from the following Fire Commission Meetings:
  - December 11, 2019

### **PUBLIC COMMENT**

The Chairman will adjourn the meeting of the White Pine County Fire Commission to reconvene the Regular County Commission meeting.

## **B. 9:30 A.M. PROPOSED ORDINANCES**

- \*1) **PUBLIC HEARING/Discussion/Second Reading/For Possible Action**: The White Pine County Board of Commissioners will take public comment and consider the approval of proposed Ordinance 505, Bill No. 12.11.2019a, an ordinance amending Chapter 4.04 of the White Pine County Code to allocate the 1% rental business tax revenue currently allocated to the White Pine County Aquatic Center to the White Pine County Tourism and Recreation Board for the operation, maintenance, and improvement of the White Pine County Golf Course

- \*2) **PUBLIC HEARING/Discussion/Second Reading/For Possible Action:** The White Pine County Board of Commissioners will take public comment and consider the approval of proposed Ordinance 506, Bill No. 12.11.2019b, an ordinance amending Title 17 of the White Pine County Code revising the County's special use permit regulations and adding a severability clause
- 3) **Discussion/First Reading:** of proposed Ordinance 507, Bill No. 01.08.2020, setting the speed limit in the town of McGill to twenty (20) miles per hour unless posted otherwise

### **C. 10:00 A.M. LIQUOR BOARD MEETING**

- \*1) **Discussion/For Possible Action:** Approval of a liquor license for the 2020 All Class Reunion from July 2, 2020 through July 4, 2020 to be conducted at Veterans Memorial Park and the Railroad
- \*2) **Discussion/For Possible Action:** Approval of minutes from the Liquor Board Meeting held August 28, 2019

## **2. ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS:**

### **A. COUNTY COMMISSION**

- \*1) **Discussion/For Possible Action:** Selection of a Chairman to the County Commission for 2020
- \*2) **Discussion/For Possible Action:** Selection of a Vice Chairman to the County Commission for 2020
- \*3) **Discussion/For Possible Action:** Selection of liaison appointments of County Commissioners for 2020
- \*4) **Discussion/For Possible Action:** All appointed/auxiliary boards of the county commission starting next fiscal year (if they haven't already) cease mailing out hard copies of agendas and past meeting minutes to board members/liaisons/related parties. All materials to be delivered by email and/or on the county agenda/minutes website page. Finance office to adjust postage line item in respective board budgets for preliminary review in budget workshops. Commissioner Travis Godon

## **B. ELECTED OFFICIALS**

### **1. Nichole Baldwin, County Clerk**

- \*a) **Discussion/For Possible Action:** Approval to reappoint the following Advisory Board and Town Council members to their respective seats:
  - Bruce Eldridge to the Library Board of Trustees
  - Cynthia Angelopoulos to McGill Town Council
  - Roxane Ballandby to McGill Town Council
  - Lee Ringueberg to Lund Town Council
  - Daniel Hathaway to Baker Area Citizens Advisory Board
  - Tom Bath to the Debt Management Commission
- \*b) **Discussion/For Possible Action:** Approval of the request for resignation of William Butts from the Water Advisory Committee
- \*c) **Discussion/For Possible Action:** Approval of the request for appointment from Shadrach Michaels to the Library Board of Trustees as an at large member
- \*d) **Discussion/For Possible Action:** Approval of the request for appointment from Shadrach Michaels to the Local Emergency Planning Committee as an alternate representing local media

## **C. DEPARTMENT HEADS**

### **1. Brad Christiansen, Building Official**

- \*a) **Discussion/For Possible Action:** Approval of a Parcel Map. The applicants are Robert L Hoffman and Joyce Priest. The subject property is 1/4 Section NW and NE, Section 31, Township 14N Range 64E, 8050 South, 71st East Street, Willow Creek Ranch, Nevada (APN 012-790-33). The applicant desires to divide the parcel.

### **2. Cameron Kirkham, Emergency Management Director**

- \*a) **Discussion/For Possible Action:** Ratification of Grant Application from the Emergency Management Performance Program from the Department of Public Safety's Division of Emergency Management for Additional Funds for Training and Equipment Needs in the amount of \$20,045 for the period of October 1,2018 through September 30, 2019. The required County match amount is \$0
- \*b) **Discussion/For Possible Action:** The White Pine County Office of Emergency Management is requesting to create two social media accounts. One on Facebook and the other on Twitter. This will enable the office to communicate and post department related information pertaining to Emergency Management efforts and education

- c) **Discussion Only**: The White Pine County Office of Emergency Management has aspirations to implement communication software to reach internal and external stakeholders in a rapid format. Having this in place will help enable the office in establishing an effective communication infrastructure within the county. This will be used primarily to send prompt messages and emergency reports to the public

### **3. Timothy Bunch, Human Resources Director**

- \*a) **Discussion/For Possible Action**: Approval of a job description for Justice Court Clerk Assistance (PT) as submitted per Justice Court Judge Stephen Bishop
- \*b) **Discussion/For Possible Action**: Approval to create a recognition program for top performer of the quarter for the County and an employee of the year plaque and to recognize employees at the 5, 10, 15, 20 and 30 years of service with certificates

### **4. Elizabeth Frances, Finance Director**

- \*a) **Discussion/For Possible Action**: Approval of Proposed FY2021 Budget Preparation Schedule
- \*b) **Discussion/For Possible Action**: Final list of items to be included in the Community Economic Development Strategy (CEDS) document as it relates to resiliency planning for White Pine County
- \*c) **Discussion/For Possible Action**: Approval of Resolution 2020-03 to augment the Golf Course Special Revenue Fund from unanticipated and unbudgeted beginning fund balance in the amount of \$3,380 for increase of salary and benefits to golf pro based on contract renewal
- \*d) **Discussion/For Possible Action**: Approval of expedited permitting, waiving of permit fees and franchise agreement for potential broadband provider(s) in White Pine County

### **3. CONSENT AGENDA**:

**The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.**

- \*a) Discussion/For Possible Action: to ratify Correspondence Sent on Behalf of the White Pine County Commission.
- \*b) Discussion/For Possible Action: Approval of Payroll for County Elected Officials.
- \*c) Discussion/For Possible Action: Approval of HR Transmittal for Payroll Changes.

- \*d) **Discussion/For Possible Action:** Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.

#### **4. NOTICE OF UNTIMED ITEMS**

- \*a) **Discussion/For Possible Action:** Approval of minutes from the following County Commission meetings:

- December 11, 2019
- Special Joint December 11, 2019

**PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

#### **County Commission**

#### **\* Adjournment**

#### **NOTICE TO PERSONS WITH DISABILITIES:**

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

#### **AFFIDAVIT:**

I, Nichole Baldwin, did on the 30th day of December, 2019 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Commission and Fire Commission Meeting Agenda in the County of White Pine, to-wit: At the Courthouse, at the County Administration Building, at the Public Safety Building, the White Pine County Library, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecounty.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk's Office at 801 Clark Street, Suite 4, Ely, NV 89301.

*Nichole Baldwin*