

Nichole Baldwin, Ex-Officio Clerk of the Board

White Pine County Board of County Commissioners

WHITE PINE COUNTY COMMISSION & *SPECIAL* FIRE COMMISSION MEETING AGENDA



DATE: Wednesday, April 26th, 2017
TIME: 9:00 a.m.
PLACE: White Pine County Library Conference Room
950 Campton Street, Ely, Nevada

ASTERISK () DENOTES POSSIBLE ACTION ITEM

Note: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1 ½ hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

Public Comment: Public Comment during the County Commission Meeting on April 26, 2017, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

ATTENTION: Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.

9:00 A.M. PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

1. NOTICE OF TIMED AGENDA ITEMS:

A. 9:10 A.M. ROAD COMMISSION

- 1) **Discussion/Update: On Primary and Secondary Roads Within White Pine County and County Facilities, Completed and Future Projects, Communications with Corporations and Governmental Agencies. Bill Miller, Road Superintendent**

B. 9:20 A.M. LIQUOR BOARD

- *1) **Discussion/Action/Possible Approval of a permanent Liquor License for Donald L. Crouch at the Great Basin Café in Baker, Nevada. Sheriff Dan Watts**
- *2) **Discussion/Action/Possible Approval of a permanent Liquor License for Thomas Czyz at Major’s Station at Major’s Junction. Sheriff Dan Watts**

C. ORDINANCES, FIRST READINGS, PUBLIC HEARINGS, BID OPENINGS, DECISIONS

Ex parte Communications and Conflict of Interest Disclosure Statements
There were none.

D. 10:00 A.M. ELIZABETH FRANCES & GRANT

MANAGERS

- *1) **Discussion/Action/Possible Approval of Updates on Quarterly Grant Reports by Department Heads and/or Grant Managers on the Following:**

Desiree Barnson – Social Services

- CSBG-Community Services Block Grant
- WSAP-Welfare Set-Aside Program
- Ely Bus

District Court

- Administrative Office of the Courts-Adult Drug Court Grant

Elaine Blackham - EDC

- CDBG-Community Development Block Grants
- S.N.P.L.M.A. Projects
 - WP-07 Camp Success Preservation & Enhancement, Phase I
 - WP-08 Camp Success Preservation & Enhancement, Phase II
 - WP-09 Fairgrounds Renovation Project
- Shooting Range Grant

Lori Romero - Senior Center

- Division for Aging Services Grant (Congregate & Homebound)
- USDA Cash Grant
- EJC Foundation Grant (Senior Medical Travel and Dishwasher)

Lori Romero-Library

- Library Science & Technology Act Postage Grant
- Library Science & Technology Act Statewide Annual Reading Grant
- Library Science & Technology Act Early Literacy Technology

Tim Woolever - Office of Emergency Management

- United We Stand
- State Emergency Response Commission (SERC) Planning, Training and Equipment Grant
- Emergency Management Performance Grant – EMPG
- Emergency Preparedness Working Group –EPWG (x5-FFY12, FFY13Sup, FFY14, FFY15, FFY16)

Sheriff Dan Watts

- Eastern Nevada Narcotics Enforcement Task Force Grant
- Highway Safety Grant

Mike Wheable

- Victim Witness Services
- GTEAP Grant
- Improving Criminal Justice Response Program (ICJR)

Lance Gale - Airport

- Runway 18/36 Construction Phase I
- Runway 18/36 Construction Phase II/Pavement Rehabilitation

Elizabeth Frances

- POOL/PACT Risk Management Search and Rescue Grant

Stephen Bishop

- AOC – JAVs Grant

The Chairman will recess the Regular County Commission Meeting for a Special Meeting of the White Pine County Fire Protection District.

E. 10:30 A.M. *SPECIAL* FIRE COMMISSION

PUBLIC COMMENT

- *1) **Discussion/Action/Possible Approval of a Mutual Aid Agreement with the City of Ely for Fire and EMS Services**
- *2) **Discussion/Action/Possible Acceptance of the City of Ely’s proposal for contract services to support the County Commission and/or the White Pine County Fire Protection District in its mission to provide EMS and Fire Protection Services.**

- 3) **Discussion/Update on Interlocal agreements between White Pine County Fire Protection District and White Pine County, separate political entities for the shared and/or contract service of H.R., D.A., Finance, I.T. and other such County support services unto the Fire District. Mike Wheable, District Attorney**
- *4) **Discussion/Action/Possible Approval to Select Auditor for Period of Three Fiscal Years Beginning in FY2017 with Two Optional One-Year Extensions**
- *5) **Discussion/Action/Possible Direction Regarding Further Revisions to the FY2018 Budget for the White Pine County Fire Protection District**

PUBLIC COMMENT

The Chairman will adjourn the Special Meeting of the White Pine County Fire Protection District to reconvene the Regular County Commission meeting.

F. 11:00 – BUSINESS CONTINUITY TECHNOLOGIES

1. **Discussion/Update from BCT on Information Technology Managed Service Contract**

2. ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS:

A. COUNTY COMMISSION

1. **Richard Howe, County Commission Chairman**
 - *a) **Discussion/Action/Possible Direction to respond to correspondence read into the record at the April 12, 2017 Commission Meeting from Jerry Todd**
2. **Shane Bybee, Commissioner**
 - *a) **Discussion/Action/Possible Acceptance of the City of Ely’s proposal for contract services to support the County Commission and/or the White Pine County Fire Protection District in its mission to provide EMS and fire protection services**

B. ELECTED OFFICIALS

1. **Burton Hilton, Assessor**
 - *a) **Discussion/Action/Possible Approval to re-advertise/re-publish the Public Auction for County land sales**

- b) Discussion/Update on ADS Software replacement for all affected County Departments
- *c) Discussion/Action/Possible Approval to remove the Assessor, Clerk, Recorder and Treasurer from a joint RFI/RFP with Carson City for ADS software replacement
- *d) Discussion/Action/Possible Approval for White Pine County to pay the delinquent taxes for APN #003-044-01, a.k.a. Ruth Bar, in the amount of \$8,025.54 and direct the White Pine County Treasurer and Assessor to transfer said property from Treasurer Trustee to White Pine County

2. Catherine Bakaric, Treasurer

- *a) Discussion/Action/Possible Approval: Affidavit for Delinquent Tax Mailing
- *b) Discussion/Action/Possible Approval: NRS 361.595 Conveyance of property held in trust by County Treasurer: Procedure; order of County Commissioners; deeds to purchases. 2. If the property is to be sold, the Board of County Commissioners may make an order, to be entered on the record of its proceedings, directing the County Treasurer to sell the property particularly described therein after giving notice of sale, for a total amount not less than the amount of the taxes, costs, penalties and interest legally chargeable against the property as stated in the order

3. Nichole Baldwin, County Clerk

- *a) Discussion/Action/Possible Approval of Resignations and Appointments for White Pine County Advisory Boards and Town Councils:

REQUESTING RESIGNATIONS:

Randy Hesterlee Economic Diversification Council

REQUESTING APPOINTMENTS:

Ernest A. Flangas	Tourism & Recreation Board	Hotel Owner/Manager
Ralph McClintock	Golf Advisory Board	

C. DEPARTMENT HEADS

1. Tim Woolever, Fire Chief

- *a) Discussion/Action/Possible Approval of a Mutual Aid Agreement with the City of Ely for Fire and EMS Services

2. Bill Miller, Road Superintendent

- *a) **Discussion/Action/Possible Approval**: Of the Request from the White Pine Rodders to close Clark Street on August 12th, 2017 from 7:00 a.m. to 10:00 p.m.
- *b) **Discussion/Action/Possible Approval**: Of the Request from the War Memorial Committee to Close Clark Street on July 4th, 2017 from 7:00 a.m. to 11:00 p.m.

3. Desiree Barnson, Social Services Director

- *a) **Discussion/Action/Possible Approval**: Ratification of 2017-2018 ADSD Grant Application in the amount of \$12,000.00 with a required County match of \$3,000.00
- *b) **Discussion/Action/Possible Approval**: Ratification of 2017-2018 CSBG Grant Application in the amount of \$74,234.00 with no County match

4. Kathy Ricci, Human Resources Director

- a) **Discussion/Review/Direction** on Job Description for Public Works Director, Building Maintenance Superintendent and Roads Maintenance Superintendent
- b) **Discussion/Review/Direction** on Job Description for Deputy County Clerk, Administrative Assistant and Community Coordinator

5. Elizabeth Frances, Finance Director

- *a) **Discussion/Action/Possible Approval** of Resolution 2017-19 to Utilize \$2,534 of Contingency to Provide 100 Hours of Staff Time in Treasurer's Office to Assist with Coverage for Unanticipated Absence
- *b) **Discussion/Action/Possible Approval** to Select Auditor for Period of Three Fiscal Years Beginning in FY2017 with Two Optional One-Year Extensions
- *c) **Discussion/Action/Possible Direction** Regarding Further Revisions to the FY2018 Budget for the Following Departments: Emergency Medical Services, Fire, Public Works including Maintenance and Roads, Sheriff, Information Technology, Ag. District 13 and Public Health

- *d) [Discussion/Action/Possible Approval](#) of Monthly Financial Reports for March
- e) [Discussion/Update](#) on Social Media Policy for Official County Communication to the Public

3. CONSENT AGENDA:

The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.

- *a) Discussion/Action/Ratification of Correspondence Sent on Behalf of the White Pine County Commission.
- *b) Discussion/Action/Possible Approval of Payroll for County Elected Officials.
- *c) Discussion/Action/Possible Approval of HR Transmittal for Payroll Changes.
- *d) Discussion/Action/Possible Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.

4. NOTICE OF UNTIMED ITEMS

- *a) [Discussion/Action/Possible Approval](#) to renew the Intrastate Interlocal Contract with the Aging and Disability Services Division regarding services for children with disabilities in White Pine County
- *b) [Discussion/Action/Possible Approval](#) of the Baker Area Citizens Advisory Board (BACAB) to apply for a grant in the name of White Pine County for Baker Gateway signs. Lynne Hoffman, BACAB Chairman
- c) [Discussion/Update](#) on ozone data collected by an ozone analyzer at the White Pine High School by the Nevada Division of Environmental Protection. Daren Winkelman and Sheryl Fontaine
- *d) [Discussion/Action/Approval](#) of Proclamation in Support of Nevada Wildfire Awareness Month – May 2017
- *e) Discussion/Update/Possible Direction regarding current legislative sessions
- *f) [Discussion/Action/Possible Approval](#) of minutes from County Commission meetings on the following dates:
 - March 1 (Budget)
 - March 8
- g) County Commission Recommendations for Items for Future Agendas

- *h) Discussion/Action/Possible Motion to close the open meeting for discussion with the Board related to Collective Bargaining pursuant to NRS 288.220**

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County Commission * Adjournment

NOTICE TO PERSONS WITH DISABILITIES:

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

AFFIDAVIT:

I, Susan Lujan, did on the 20th day of April, 2017 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Commission and Fire Commission Meeting Agenda in the County of White Pine, to-wit: At the Courthouse, at the County Administration Building, at the Public Safety Building, the White Pine County Library, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecounty.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk's Office at 801 Clark Street, Suite 4, Ely, NV 89301.

Susan Lujan