

## White Pine County Board of County Commissioners

### COUNTY COMMISSION MEETING AND FIRE COMMISSION MEETING AGENDAS



**DATE:** Wednesday, April 13, 2016  
**TIME:** 9:00 a.m.  
**PLACE:** White Pine County Aquatics Center  
1111 Veterans Blvd., Ely, Nevada

**\*ASTERISK (\*) DENOTES POSSIBLE ACTION ITEM**

Note: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1 ½ hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

**Public Comment:** Public Comment during the County Commission Meeting AND Fire Commission Meeting on April 13, 2016, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

**ATTENTION: Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.**

### **9:00 A.M. PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

### **1. NOTICE OF TIMED AGENDA ITEMS:**

The Chairman will recess the Regular County Commission Meeting for a Meeting of the White Pine County Fire Commission.

## **A. 9:05 A.M. FIRE COMMISSION:**

### **PUBLIC COMMENT**

- 1) **Discussion/Update:** on Fire District Progress by District Fire Chief, Brett Waters
- \*2) **Discussion/Action/Possible Approval:** Cooperative Fire Protection Agreement and Annual Operating Plan with the White Pine County Fire District and USDA Forest Service and USDI Bureau of Land Management
- \*3) **Discussion/Action/Possible Approval of the FY2017 Tentative Budget in the State Required Format**
- \*4) **Discussion/Action/Possible Approval** of the Following Minutes:
  - Special Fire Commission Meeting, February 24, 2016
  - Fire Commission Meeting, March 9, 2016
  - Special Fire Commission Meeting, March 23, 2016

### **PUBLIC COMMENT**

The Chairman will adjourn the Meeting of the White Pine County Fire Commission to reconvene the Regular County Commission Meeting.

## **B. ORDINANCES, FIRST READINGS, PUBLIC HEARINGS, BID OPENINGS, DECISIONS:**

None

## **C. 11:00 A.M. TIMED ITEM:**

- \*1) **Discussion/Action/Possible Approval** of the FY2017 Budget Proposal for the Agricultural Extension.

## **2. ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS:**

### **A. COUNTY COMMISSION:**

1. **Gary Perea, County Commissioner:**
  - \*a) **Discussion/Action/Possible Approval:** Update of Ambulance Standby Fees
  - \*b) **Discussion/Action/Possible Approval:** Government Finance Officers Association-Certificate of Achievement for Excellence in Financial Reporting

**2. Carol McKenzie, County Commissioner:**

- \*a) **Discussion/Action/Possible Approval:** Thirty Day Extension of CMAR Contract for the Library Expansion Completion Date – Due to Weather and Additional Construction

**3. Laurie Carson, County Commissioner:**

- \*a) **Discussion/Action/Possible Approval** of the Proclamation Declaring April 2016 as National County Government Month through NACo's "Safe and Secure Counties" initiative

**B. ELECTED OFFICIALS:**

**1. Mike Wheable, District Attorney:**

- \*a) **Discussion/Action/Possible Approval:** to direct all Advisory Boards to provide the County Clerk with timely copies of their audio recordings, minutes, and agendas of all public meetings
- \*b) **Discussion/Action/Possible Approval:** to direct any County employee who receives a public records request to advise the requesting party, in writing if possible, to complete a formal Public Records Request, which can be obtained from the County website, and to submit such a request to the WPC Clerk's Office, and to document the exchange, and forward documentation to the WPC Clerk's Office
- \*c) **Discussion/Action/Possible Approval or Ratification** of release of any interest in completed loan contract between White Pine County and H&M Ely Co. for loan previously extended to H&M Ely for development and/or enhancement of real property APN 001-233-01, 701 Great Basin Blvd, Ely, which loan has been paid back to White Pine County and other terms satisfied in May 2015. Said release is needed for H&M Ely's titling purposes
- \*d) **Discussion/Action/Possible Approval** for a New District Attorney Law Clerk Position Commensurate to Judicial Law Clerks' Job Description and Pay. This Position is in lieu of the Civil Deputy Position and will report to the District Attorney

**2. Burton Hilton, County Assessor:**

- \*a) **Discussion/Action/Possible Approval:** Refund taxpayer of Unsecured Account # OT 003799 in the amount of \$15,598.33 for over assessment of Mining Property Taxes

**3. Judge Stephen Bishop, Justice of the Peace:**

- \*a) **Discussion/Action/Possible Approval:** to pay Justice of the Peace as previously approved and budgeted with raise and longevity

**4. Nichole Baldwin, County Clerk:**

- \*a) **Discussion/Action/Possible Approval** of closure of the County Clerk's Office at 5pm during the last 2 days prior to closure of voter registration (May 23<sup>rd</sup> and May 24<sup>th</sup>, 2016) for the June 14th, 2016 Primary Election pursuant to NRS 293.560 (2)

**C. DEPARTMENT HEADS:**

**1. Bunny Hill, Social Services Director:**

- \*a) **Discussion/Action/Possible Approval:** Of Intrastate Interlocal Contract between Public Agencies: Department of Health & Human Services, Division of Welfare & Supportive Services and White Pine County Social Services. Contract is from July 1, 2016 to June 30, 2020. This contract is for White Pine County Social Services to act as an intake site for the Energy Assistance Program. There is no cost to the County

**2. Bill Calderwood, Maintenance Superintendent:**

- \*a) **Discussion/Action/Possible Approval:** of Ag District #13 recommendations to increase monthly and overnight fee rates as indicated in the backup materials

**3. Megan Brown, White Pine County Aquatics Center Director:**

- a) **Discussion Only:** Update of White Pine County Aquatics Department January 2016 to March 2016
- \*b) **Discussion/Action/Possible Approval:** Summer 2016 hourly program schedule for White Pine Aquatic Center and McGill Pool
- \*c) **Discussion/Action/Possible Approval:** Reallocate monies budgeted for picnic and patio furniture equipment to buy a floor scrubbing machine for White Pine County Aquatic Center
- \*d) **Discussion/Action/Possible Approval:** New Junior Lifeguard program and fees for the program at the Aquatic Center
- \*e) **Discussion/Action/Possible Approval:** Monthly locker rental fee at White Pine County Aquatic Center
- \*f) **Discussion/Action/Possible Approval:** Monthly fee for new SynchroFit Class being offered at White Pine County Aquatic Center

**4. Elaine Blackham, Senior Management Assistant:**

- \*a) **Discussion/Action/Ratification**: Application for State of Nevada Division of Environmental Protection Brownfields Funding Application. This is at no cost to White Pine County

**5. Kathy Ricci, Human Resources Director:**

- \*a) **Discussion/Action/Possible Approval**: To Fill Finance Clerk Half-Time Position Vacant as of 04/08/2016 In The Finance Department Following the 90-day Hiring Delay Procedure

**6. Elizabeth Frances, Finance Director:**

- \*a) **Discussion/Action/Possible Approval** of Network Services Solutions to Provide 250 Megabytes of MIS at a Monthly Recurring Charge of \$1,995 for a Term of 36 Months with Other Terms and Conditions as Provided in the Contract Attached as Backup Material
- \*b) **Discussion/Action/Possible Approval** of the FY2017 Tentative Budget in the State Required Format for White Pine County and the Towns of Lund, Ruth, and McGill
- \*c) **Discussion/Action/Possible Approval** of a one half percent hotel/motel tax increase for outside recreation, with the first year going to the Golf Course from July 2016-June 2017 - then applications would be accepted prior to July 2017 for any other recreation activities - and this is not to be attached with the Tour and Recreation's Aid for Organizations, facilities or capital projects.

**D. ADVISORY BOARDS:**

None.

**3. CONSENT AGENDA:**

**The following are "action" items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.**

- \*a. Discussion/Action/Ratification of Correspondence Sent on Behalf of the White Pine County Commission.
- \*b. Discussion/Action/Possible Approval of Payroll for County Elected Officials.
- \*c. Discussion/Action/Possible Approval of HR Transmittal for Payroll Changes.
- \*d. Discussion/Action/Possible Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.

**4. NOTICE OF UNTIMED ITEMS:**

- \*1) **Discussion/Action/Possible Approval** to temporarily waive enforcement of WPC Ordinance 4.32.010-4.32.080 and the current preclusion of Invasive Body Decoration Establishments in White Pine County for Tattoo Fortress, Toby Abell
- \*2) **Discussion/Action/Possible Approval** of the Following Minutes:
  - o County Commission Meeting, March 9, 2016
  - o County Commission Meeting, March 23, 2016
- \*3) **Discussion/Action/Possible Motion** to Close Open Meeting for Discussion with Board related to Collective Bargaining pursuant to NRS 288.220
- 4) County Commission Recommendations for Items for Future Agendas

**PUBLIC COMMENT:** A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

**County Commission                      \* Adjournment**

**NOTICE TO PERSONS WITH DISABILITIES:**

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

I, Nichole Baldwin, did on the 7<sup>th</sup> day of April, 2016 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Commission Meeting and Fire Commission Meeting Agendas in the County of White Pine, to-wit: At the Courthouse, at the County Administration Building, at the Public Safety Building, the White Pine Aquatics Center, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecounty.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk's Office at 801 Clark Street, Suite 4, Ely, NV 89301

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