

White Pine County Board of County Commissioners

WHITE PINE COUNTY COMMISSION & FIRE COMMISSION MEETING AGENDA



DATE: Wednesday, January 25, 2017
TIME: 9:00 a.m.
PLACE: White Pine County Library Conference Room
950 Campton Street, Ely, Nevada

ASTERISK () DENOTES POSSIBLE ACTION ITEM

Note: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1 ½ hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

Public Comment: Public Comment during the County Commission Meeting on January 25, 2017, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

ATTENTION: Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.

9:00 A.M. PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

1. NOTICE OF TIMED AGENDA ITEMS:

A. 9:05 A.M. ROAD COMMISSION

- 1) Discussion/Update: On Primary and Secondary Roads Within White Pine County and County Facilities, Completed and Future Projects, Communications with Corporations and Governmental Agencies. Bill Miller, Road Superintendent
- *2) **Discussion/Action/Possible Approval** of Road Commission minutes from the following meeting dates:
 - November 30, 2016

B. 9:20 A.M. LIQUOR BOARD

- *1) **Discussion/Action/Ratification** of request from Steve Dobrescu for a Liquor License for the Cave Lake State Park Fishing Derby beginning on January 28, 2017 and ending on January 28, 2017. Sheriff Dan Watts
- *2) **Discussion/Action/Possible Approval** of Liquor Board minutes from the following meeting dates:
 - September 14, 2016

C. 9:30 A.M. ORDINANCES, FIRST READINGS, PUBLIC HEARINGS, BID OPENINGS, DECISIONS

Ex parte Communications and Conflict of Interest Disclosure Statements

- 1) **HEARING:** Presentation of Evidence/Witnesses/Discussion/Action/Possible Approval or Denial of Appeal from home owner Joshua Youngblood, purported home owner of the property located at 49 Keystone Street, (APN 003-101-06) pursuant to those relevant provisions of the Uniform Code of the Abatement of Dangerous Buildings. Appellate Board to consider evidence from homeowner or representative, homeowner's written appeal, the record before it, evidence/testimony by Building Inspector as to the condition of the property located at 49 Keystone, with possible approval of appeal to grant additional time for homeowner to make property safe/abate the nuisance, or to deny/reject appeal and order Building Official to move forward with demolition of structure. Written order with findings will succeed Appellate Board's findings/order. (All notices were served on homeowner pursuant to UCADB Section(s) 401, 501(3), and 602.) Brad Christiansen, Building Official & Mike Wheable, District Attorney

D. 10:00 A.M. JAIL EXPANSION/COURTHOUSE PROJECT UPDATE

- *1) [Discussion/Action/Possible Direction](#) on Courthouse/Jail Expansion Project and communicating information to the public via Ely Times articles and County website posts. Elizabeth Frances, Finance Director; Mike Wheable, District Attorney; Paul Johnson, CFO White Pine County School District

***E. 10:30 A.M. ELIZABETH FRANCES & GRANT MANAGERS**

[Discussion/Action/Possible Approval](#) of Updates on Quarterly Grant Reports by Department Heads and/or Grant Managers on the Following:

Desiree Barnson – Social Services

- CSBG-Community Services Block Grant
- WSAP-Welfare Set-Aside Program
- Ely Bus

District Court

- Administrative Office of the Courts-Adult Drug Court Grant

Elaine Blackham - EDC

- CDBG-Community Development Block Grants
- S.N.P.L.M.A. Projects
 - WP-07 Camp Success Preservation & Enhancement, Phase I
 - WP-08 Camp Success Preservation & Enhancement, Phase II
 - WP-09 Fairgrounds Renovation Project
- Shooting Range Grant

Lori Romero - Senior Center

- Division for Aging Services Grant (Congregate & Homebound)
- USDA Cash Grant
- EJC Foundation Grant (Senior Medical Travel)
- Pennington Foundation

Lori Romero-Library

- Library Science & Technology Act Postage Grant
- Library Science & Technology Act Statewide Annual Reading Grant
- Library Science & Technology Act Early Literacy Technology
- Pennington-Library Expansion
- Robert Hawkins

Tim Woolever - Office of Emergency Management

- United We Stand
- State Emergency Response Commission (SERC) Planning, Training and Equipment Grant
- Emergency Management Performance Grant – EMPG

- Emergency Preparedness Working Group –EPWG (x5-FFY12, FFY13Sup, FFY14, FFY15, FFY16)

Sheriff Dan Watts

- Eastern Nevada Narcotics Enforcement Task Force Grant
- Highway Safety Grant

Mike Wheable

- Victim Witness Services
- GTEAP Grant
- Improving Criminal Justice Response Program (ICJR)

Steve Stork - Airport

- Runway 18/36 Construction Phase I
- Runway 18/36 Construction Phase II/Pavement Rehabilitation

Elizabeth Frances

- POOL/PACT Risk Management Search and Rescue Grant

2. ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS:

A. COUNTY COMMISSION:

1. Richard Howe, County Commission Chairman

- *a) **Discussion/Action/Possible Approval** of the resignations of Laurie Carson as representative and Elaine Blackham as alternate representative to the Northeastern Nevada Regional Development Authority (NNRDA) and selection of new representative and alternate representative pursuant to their Interlocal Agreement
- *b) **Discussion/Action/Possible Approval** to create a standing agenda item allowing the White Pine County Commission to review and act on legislative items involving White Pine County throughout the entire legislative session as they arise
- *c) **Discussion/Action/Possible Approval** to accept the property commonly known as 1785 Great Basin Boulevard (APN 002-280-15) from the City of Ely for development of the Jail Expansion/Courthouse Project and/or discussion of proposed terms and possible direction to move forward with the land transfer process
- *d) **Discussion/Action/Possible Approval** to appoint Elizabeth Frances as the White Pine County representative and Catherine Bakaric as the alternate representative on the ADS committee being formed to address IT issues with ADS going out of business with some travel required

*e) **Discussion/Action/Possible Approval to direct the District Attorney to go forward with the City of Ely to establish a Regional Planning Commission in lieu of the White Pine County Planning Commission**

f) **Discussion Only regarding appointing a liaison to the City of Ely**

2. Steven Stork, Commission Vice Chairman

*a) **Discussion/Action/Possible Approval to establish a system for tracking issues related to County Leases**

3. Carol McKenzie, Commissioner

a) **Discussion/Update on Nuclear Waste**

B. ELECTED OFFICIALS:

1. Michael Wheable, District Attorney

*a) **Discussion/Action/Possible Selection of contractor to demolish up to three dangerous structures in Ruth pursuant to section 302 of the Uniform Code for the Abatement of Dangerous Buildings as adopted by incorporation under White Pine County Code 14.05.010, based on contractors' submitted quotes (an abstract of which is included as back-up material herein). Commission may select the lowest responsive bidder. Said three buildings are identified as located at 15 Cedar Street, Ruth, NV, (APN 003-062-01); 27 Keystone Street, Ruth, NV, (APN 003-101-17); and 49 Keystone Street, (APN 003-101-06). Cost for abatement/demolition of these structures in any event not to exceed \$30,000.00 in aggregate and to be paid out of budgeted Abatement fund, with the cost of each particular demolition to be a special assessment against each property for recovery of costs. (Commission may choose to demolish all, two, or none of these identified structures under this agenda item). Mike Wheable, District Attorney & Bill Calderwood, Maintenance Superintendent**

b) **Discussion Only regarding an invitation from Sheriff Dan Watts for Commissioners to tour the White Pine County Jail**

*c) **Discussion/Action/Possible Approval of Resolution 2017-12 in support of U.S. Senate Bill MCC17036, a bill amending the language to facilitate Pinyon-Juniper projects in Lincoln County, modify the wilderness boundaries within White Pine County, and make other provisions consistent with the Nevada Revised Statutes**

2. Nichole Baldwin, County Clerk

*a) **Discussion/Action/Possible Approval Resignations and Appointments for White Pine County Advisory Boards and Town Councils:**

REQUESTING REAPPOINTMENTS:

Kathryn Griffith	Local Emergency Planning Committee	Local Environmental
Patrick Pollard	Baker Water and Sewer G.I.D.	At Large Resident
Candice Campeau	Economic Diversification Council	WP School District
Ann Hamilton	Lund Town Council	At Large Resident

REQUESTING APPOINTMENTS:

Marian Perez	Local Emergency Planning Committee	Emergency Management
		Duckwater Shoshone Tribe
Genevieve Nelson	Library Board of Trustees	At Large OR
Bruce Eldridge	Library Board of Trustees	At Large

3. Burton Hilton, Assessor

- *a) **Discussion/Action/Possible Approval** to accept and approve the Special Assessments for the Fiscal Year 2017-2018 on the following State of Nevada, Division of Water Resources lists, according to NRS §§ 534.040

- *b) **Discussion/Action/Possible Approval:** To adopt resolution 2017-03 in accordance with NRS 244.281 to state that selling parcel 002-161-05 is in the best interest of the county and to hire an appraiser and sell said land pursuant to NRS 244.282. Burton Hilton, Assessor; Mike Wheable, District Attorney; Nichole Baldwin, County Clerk

- *c) **Discussion/Action/Possible Approval:** To adopt resolution 2017-04 in accordance with NRS 244.281 to state that selling parcel 002-161-06 is in the best interest of the county and to hire an appraiser and sell said land pursuant to NRS 244.282. Burton Hilton, Assessor; Mike Wheable, District Attorney; Nichole Baldwin, County Clerk

- *d) **Discussion/Action/Possible Approval:** To adopt resolution 2017-05 in accordance with NRS 244.281 to state that selling parcel 002-161-07 is in the best interest of the county and to hire an appraiser and sell said land pursuant to NRS 244.282. Burton Hilton, Assessor; Mike Wheable, District Attorney; Nichole Baldwin, County Clerk

- *e) **Discussion/Action/Possible Approval:** To adopt resolution 2017-06 in accordance with NRS 244.281 to state that selling parcel 002-161-08 is in the best interest of the county and to hire an appraiser and sell said land pursuant to NRS 244.282. Burton Hilton, Assessor; Mike Wheable, District Attorney; Nichole Baldwin, County Clerk

- *f) **Discussion/Action/Possible Approval:** To adopt resolution 2017-07 in accordance with NRS 244.281 to state that selling parcel 010-270-17 is in the best interest of the county and to hire an appraiser and sell said land pursuant to NRS 244.282. Burton Hilton, Assessor; Mike Wheable, District Attorney; Nichole Baldwin, County Clerk
- *g) **Discussion/Action/Possible Approval:** To adopt resolution 2017-08 in accordance with NRS 244.281 to state that selling parcel 010-270-25 is in the best interest of the county and to hire an appraiser and sell said land pursuant to NRS 244.282. Burton Hilton, Assessor; Mike Wheable, District Attorney; Nichole Baldwin, County Clerk
- *h) **Discussion/Action/Possible Approval:** To adopt resolution 2017-09 in accordance with NRS 244.281 to state that selling parcel 010-320-06 is in the best interest of the county and to hire an appraiser and sell said land pursuant to NRS 244.282. Burton Hilton, Assessor; Mike Wheable, District Attorney; Nichole Baldwin, County Clerk
- *i) **Discussion/Action/Possible Approval:** To adopt resolution 2017-10 in accordance with NRS 244.281 to state that selling parcel 010-731-01 is in the best interest of the county and to hire an appraiser and sell said land pursuant to NRS 244.282. Burton Hilton, Assessor; Mike Wheable, District Attorney; Nichole Baldwin, County Clerk
- *j) **Discussion/Action/Possible Approval:** To adopt resolution 2017-11 in accordance with NRS 244.281 to state that selling parcel 010-731-51 is in the best interest of the county and to hire an appraiser and sell said land pursuant to NRS 244.282. Burton Hilton, Assessor; Mike Wheable, District Attorney; Nichole Baldwin, County Clerk

C. DEPARTMENT HEADS:

1. **Emily Willard, White Pine Aquatics Center Assistant Manager**
 - a) **Discussion/Update** on the Aquatics Department for October 2016 thru December 2016
2. **Elaine Blackham, Community Coordinator**
 - *a) **Discussion/Action/Possible Approval** of application for extensions of time for water permits #73728 through #72749 (22 separate

applications) for industrial use in North Steptoe Valley at a cost of \$120 per application for a total of \$2,640

3. Kathy Ricci, Human Resources Director

- *a) **Discussion/Action/Possible Selection** of an Airport Manager with compensation of \$21.63 per hour without benefits, a decision of an effective date, and to include discussion and decision on how many hours per week will be necessary
- *b) **Discussion/Action/Possible Approval** to Rehire Administrative Assistant Position for Maintenance/Finance Effective February 27, 2017 to Replace Retiring Employee. Kathy Ricci, Human Resources Director & Elizabeth Frances, Finance Director
- *c) **Discussion/Action/Possible Approval** to promote Doris Leia Wells to Chief Deputy County Clerk retroactive to January 1, 2017. Nichole Baldwin, County Clerk & Kathy Ricci, Human Resources Director

4. Elizabeth Frances, Finance Director

- a) Discussion/Update on ADS replacement
- *b) **Discussion/Action/Approval** monthly financial reports for December 2016. Elizabeth Frances, Finance Director & Catherine Bakaric, Treasurer
- *c) **Discussion/Action/Possible Approval** of an amendment to the approved FY2018 Budget Preparation Schedule
- *d) **Discussion/Action/Possible Direction** to Department Heads regarding a newsletter to the public
- *e) **Discussion/Action/Possible Approval** of Resolution 2017-01 to utilize \$4,500 of Contingency to pay for appraisals of County property

3. CONSENT AGENDA:

The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.

- *a) Discussion/Action/Ratification of Correspondence Sent on Behalf of the White Pine County Commission.
- *b) Discussion/Action/Possible Approval of Payroll for County Elected Officials.
- *c) Discussion/Action/Possible Approval of HR Transmittal for Payroll Changes.
- *d) Discussion/Action/Possible Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.

4. NOTICE OF UNTIMED ITEMS

- *a) Discussion/Action/Possible Approval to declare January 2017 National Radon Action Month (NRAM) in White Pine County. Nadia Noel

- *b) Discussion/Action/Possible Motion to close the open meeting for discussion with the Board related to Collective Bargaining pursuant to NRS 288.220. Kathy Ricci, Human Resources Director; Elizabeth Frances, Finance Director; Mike Wheable, District Attorney

- c) County Commission Recommendations for Items for Future Agendas

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

County Commission * Adjournment

NOTICE TO PERSONS WITH DISABILITIES:

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

AFFIDAVIT:

I, Nichole Baldwin, did on the 19th day of January, 2017 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Commission and Fire Commission Meeting Agenda in the County of White Pine, to-wit: At the Courthouse, at the County Administration Building, at the Public Safety Building, the White Pine County Library, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecounty.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk's Office at 801 Clark Street, Suite 4, Ely, NV 89301.

Nichole Baldwin