

White Pine County Board of County Commissioners

COUNTY COMMISSION MEETING, FIRE COMMISSION MEETING AGENDAS

DATE: Wednesday, January 13, 2016
TIME: 9:00 a.m.
PLACE: White Pine County Library Conference Room
950 Campton Street, Ely, Nevada

ASTERISK () DENOTES POSSIBLE ACTION ITEM

Note: All times are approximate except for bid openings, public hearings, and any other items agendized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order to promote efficiency. The Commission may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion at any time. Sponsorship of an Agenda Item by a member of the County Commission or Fire Commission may not signify agreement with the requested action. The White Pine County Board of Commissioners may take a short break every 1 ½ hours. The Commission will recess for a one-hour lunch break at approximately 12:00.

Public Comment: Public Comment during the County Commission Meeting and Fire Commission Meeting, on January 13, 2016, will be for all matters, both on and off the agenda and will be limited to three (3) minutes per person. The Commissions reserve the right to reduce the time or limit the total time allowed for public comment. **Comments during Discussion Items may not be accepted from the General Public.** The Commissions may prohibit comment if the content of the comments are willfully disruptive of the meetings by being slanderous, offensive, inflammatory, irrational, or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on the item at the Commission meeting.

ATTENTION: Cell phone use, text messaging and conversation that are unrelated to the specific agenda item that is being discussed are prohibited while the meeting is in session.

9:00 A.M. PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

1. NOTICE OF TIMED AGENDA ITEMS:

A. 9:10 A.M. LIQUOR BOARD:

- *1) **Discussion/Action/Possible Approval**: Liquor License for the Rotary Club Fishing Derby at Cave Lake on January 30th, 2016.
- *2) **Discussion/Action/Possible Approval** of the Liquor Board minutes November 18, 2015

THE CHAIRMAN WILL RECESS THE REGULAR COUNTY COMMISSION MEETING FOR A MEETING OF THE WHITE PINE COUNTY FIRE COMMISSION.

B. 9:15 A.M. WHITE PINE COUNTY FIRE COMMISSION

Public Comment:

- *1) **Discussion/Action/Possible Approval** on Fire District Progress by District Fire Chief, Brett Waters
- *2) **Discussion/Action/Possible Approval** to Pursue an Independent Feasibility Study on Consolidation or Cooperative Services for Fire and EMS Services Between White Pine County and the City of Ely and to Utilize Finding Sources from the Fire and EMS Funds to Pay for the Study in an Amount Not to Exceed \$50,000, Brett Waters, Fire Chief, and Elizabeth Frances, Finance Director
- *3) **Discussion/Action/Possible Approval** To Appoint Someone To Form A Committee To Work With The City To Combine And/or Consolidate Fire And EMS Services, Elizabeth Frances, Finance Director
- *4) **Discussion/Action/Possible Approval** to Work with the City of Ely, the Hospital District and the School District to Establish a Joint Health Insurance Pool Provided That the Established Pool Would Result in Cost Savings to the County, Elizabeth Frances, Finance Director
- *5) **Discussion/Action/Possible Approval** of Fire Commission minutes from December 16, 2015.

Public Comment

THE CHAIRMAN WILL ADJOURN THE MEETING OF THE WHITE PINE COUNTY FIRE COMMISSION TO RECONVENE THE REGULAR COUNTY COMMISSION MEETING.

C. 9:30 A.M. ORDINANCES, FIRST READINGS, PUBLIC HEARINGS, BID OPENINGS, DECISIONS:

Ex parte Communications and Conflict of Interest Disclosure Statements

- 1) a) **Discussion Only/First Reading** of Bill 01-28-2015 (Ordinance #459)
Ordinance Title: An Ordinance Establishing an Advisory Committee to Develop a 5-Year Master Plan to Enhance or Improve the Telephone System for Reporting an Emergency and to Oversee any Money Allocated for that Purpose, and Authorizing a Telephone Surcharge to Be Imposed for the Enhancement or Improvement of Existing Telephone Systems Used for Reporting Emergencies Pursuant to NRS 244A.7641 Through NRS 244A.7647 Inclusive, and Other Properly Related Matters. A Copy of the Proposed Ordinance Will Be on File with the County Clerk's Office and Available Immediately After the First Reading for Public Inspection, Pursuant to NRS 244.100, Michael Wheable, District Attorney, and Elizabeth Frances, Finance Director

2. ITEMS FROM ELECTED OFFICIALS AND DEPARTMENT HEADS:

A. COUNTY COMMISSION:

- *1) **Discussion/Action/Possible Approval**: Selection of County Commission Chairman for 2016
- *2) **Discussion/Action/Possible Approval**: Selection of County Commission Vice Chairman for 2016
- *3) **Discussion/Action/Possible Approval** of County Commission Liaison Appointments for 2016
- *4) **Discussion/Action/Possible Approval**: Selection/Re-Appointment to the Land Use Planning Advisory Council as Requested by the Governor of the State of Nevada, Laurie L. Carson
- *5) **Discussion/Action Possible Approval**: Formation of a Committee to Form Ballot Question Pros and Cons Regarding AB 191 Enacted in 2015 Legislative Session Which Authorizes a County to Place on the Ballot at the General Election on November 8, 2016 a Question Which Asks the Voters in the County Whether to Authorize the Board of County Commissioners to Impose, for the Period Beginning on January 1, 2017, Annual Increases to Taxes on Certain Motor Vehicle Fuels, Laurie L. Carson

- 6) **Update/Discussion Only**: On Moving All Administrative Duties Supporting the County Commission to the Office of the County Clerk, Commissioner Gary Perea
- *7) **Discussion/Action/Possible Approval** to Appoint Elaine Blackham as Interim Director of the White Pine County Community and Economic Development Office with Hourly Salary to Remain the Same and with a 5% Out of Class Pay, Commissioner Gary Perea

B. ELECTED OFFICIALS:

None

C. DEPARTMENT HEADS:

- 1) **Elaine Blackham, Senior Management Assistant:**
 - *a) **Discussion/Action/Possible Approval**: Ratification of the two (2) Community Development Block Grants Submitted to the Governor's Office of Economic Development by the White Pine County Community and Economic Development Office, The two (2) Grants are: Ely Senior Center Parking Lot Upgrade and the RNDC Housing Rehabilitation (Sponsorship).
- 2) **Kathy Ricci, Human Resources Director:**
 - *a) **Discussion/Action/Possible Approval**: To Assign A Supervisor Responsible to Oversee and Direct the Administrative Assistant in the Community and Economic Development Department and the Senior Management Assistant in the Community and Economic Development Department.
 - b) **Discussion/Direction**: On White Pine County's Policy/Procedure for Budget Management Through Hiring Delays and Attrition, Kathy Ricci, Human Resources Director, and Elizabeth Frances, Finance Director
- 3) **Elizabeth Frances, White Pine County Finance Director:**
 - *a) **Discussion/Action/Possible Approval**: of Resolution 2016-01 to Augment the Regional Transportation Fund in the amount of \$153,825 to Complete the Murry Street Rebuilt Project.
 - *b) **Discussion/Action/Possible Approval**: of Resolution 2016-02 to Ensure that 25% of Proposed General Fund Operating Expenditures for Budgetary Purposes are Assigned Annually During the Budget Process as the Minimum Fund Balance.
 - *c) **Discussion/Action/Possible Approval**: to Have the County Commission Formally Approach the White Pine County Hospital District Board Regarding Utilization of the White Pine County EMS Service for Long Distance Transports of Stable Patients as a Cost Effective Option for

Citizens as Compared to Life Flights.

- *d) **Discussion/Action/Possible Approval** To Appoint Someone To Form A Committee To Work With The City To Combine And/or Consolidate Fire And EMS Services, Elizabeth Frances, Finance Director
- *e) **Discussion/Action/Possible Approval**: to Select an Individual to Be Responsible for Appointing Members to and Oversight of a Committee to Work on a Ballot Question for the November 2016 Election Asking the Voters if They Would like to Implement a 1/4 or 1/8 Cent Sales Tax to Support the Senior Center, the Library, Parks and the Agricultural Extension.
- *f) **Discussion/Action/Possible Approval**: to Pursue an Independent Feasibility Study on Consolidation or Cooperative Services for Fire and EMS Services Between White Pine County and the City of Ely and to Utilize Funding Sources from the Fire and EMS Funds to Pay for the Study in an Amount Not to Exceed \$50,000.
- *g) **Discussion/Action/Possible Approval** of FY 2017 Budget Preparation Schedule.
- *h) **Discussion/Action/Possible Approval** to Pursue Steps Necessary to Implement Business Licenses in the County.
- *i) **Discussion/Action/Possible Approval** to Evaluate the Opportunity Provided by the Cannabis Industry.

D. **ADVISORY BOARDS:**

1) **White Pine County Airport Advisory Board:**

- *a) **Discussion/Action/Possible Approval** of Resolution 2016-03, A Modification of Resolution 2014-34 for the White Pine County Airport Advisory Board, Dan Netcher, Chairman Airport Advisory Board, and/or Mike Coster, Commissioner

3. CONSENT AGENDA:

The following are “action” items that may be considered in one motion/one vote. They are considered routine, non-public hearing items that have no protests. Any person representing an item or member of the public not in agreement with the recommendations by staff should request to have that item removed from the Consent Agenda. Any County Commissioner may remove any items from the consent Agenda and have it placed in the Action Items.

- *a. Discussion/Action/Ratification of Correspondence Sent on Behalf of the White Pine County Commission.
- *b. Discussion/Action/Possible Approval of Payroll for County Elected Officials.
- *c. Discussion/Action/Possible Approval of HR Transmittal for Payroll Changes.

*d. Discussion/Action/Possible Approval of budget transfers within and between functions or programs within a fund that do not increase the total appropriation of the fund.

4. NOTICE OF UNTIMED ITEMS

*1) **Discussion/Action/Possible Approval:** Appointments and Resignations, Nichole Baldwin, WP County Clerk

Re-Appointments:

<u>Name:</u>	<u>Board:</u>
Bunny Hill	LEPC
Karen Collis	LEPC
Jennifer Rivera (alternate)	LEPC
Mike Borovansky	McGill Town Council
Robert Winder	McGill Town Council
Roxanne Ballandby	McGill Town Council
Leigh McOmber	Library Board of Trustees
Gene Ockert	Ruth Town Council
William Panagopoulos	Ag Dist 13/Fair & Rodeo Board
James Allred	Lund Town Council
Jesse Murdock	White Pine County Planning

*2) **Discussion/Action/Possible Approval:** Office Space for RSVP, Cozette Eldridge, RSVP Field Representative.

*3) **Discussion/Action/Possible Approval** to Nominate a Representative From White Pine County to Serve as a Member of the Nevada Homeland Security Working Group for 2016

*4) **Discussion/Action/Possible Approval** of the Following Minutes: County Commission Meeting, Special Joint Fire Commission Meeting, December 16, 2015

5) County Commission Recommendations for Items for Future Agendas

PUBLIC COMMENT: A period devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken (N.R.S. 241.020(2)(c)(3)).

County Commission

*** Adjournment**

NOTICE TO PERSONS WITH DISABILITIES:

Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Clerk of the Board of Commissioners at 801 Clark Street #4, Ely, Nevada 89301; or by calling 775-293-6509 at least two (2) days in advance.

AFFIDAVIT:

I, Nichole Baldwin, did on the 7th day of January, 2016 by 5:00 p.m. cause to be posted (5) five notices of the White Pine County Commission Meeting and the White Pine County Fire Commission meeting, in the County of White Pine, to-wit: At the County Library, at the Courthouse, at the County Administration Building, at the Public Safety Building, the Bristlecone Convention Center, and at the Ely U.S. Post Office. The meeting notice is also posted to the White Pine County website at <http://whitepinecounty.net> and on the State of Nevada Public Notices website at <http://notice.nv.gov>. An additional copy of the Agenda along with supporting material, if any, are on display and available at the front counter of the White Pine County Clerk's Office at 801 Clark Street, Suite 4, Ely, NV 89301
